

- 4.1.3 Supplementary Schemes
- 4.2 Policies & Legal Frameworks
- 4.3 Recent Pension Reforms

5.0 Investing Social Security Reserve Assets

- 5.1 Role of investments in Social Security Funds
- 5.2 Why social security Funds invest? (role-play)
- 5.3 Investments Principles & Guidelines
- 5.4 Investment Risks
- 5.5 Asset classes/Investment Portfolio
- 5.6 Overview of Financial Markets
- 5.7 Investments in Equities
- 5.8 Investments in Real Estate
- 5.9 Investment in Fixed income assets
- 5.10 Investments in Industries

5. METHODS OF DELIVERY

- Presentations
- Discussions
- Experience Sharing
- Case Study Analysis

Keywords: Social Protection/Social Security, Financing, Investment, Risk.

CONTACT PERSONS

Mr. Emmanuel Magoti
Principal

ECASSA Institute of Social Protection (EISP)
P.O BOX 1394, Arusha, TANZANIA
Tel: +255-272-970301
Mobile: + 255 785 422647
+255 715 574157
E-mail: principal@ecassa.org
or magoti@ecassa.org
Website: www.ecassa.org

Mr. Nelson Ndifwa
Registrar

ECASSA Institute of Social Protection (EISP)
P.O BOX 1394, Arusha, TANZANIA
Tel: +255-272-970301:
Mobile: + 255693332200
+255757303089
E-mail: ndifwan@ecassa.org
Website: www.ecassa.org

CAPACITY BUILDING TRAINING ON “THE FUNDAMENTAL PRINCIPLES OF SOCIAL SECURITY ADMINISTRATION”



ECASSA

EAST AND CENTRAL AFRICA
SOCIAL SECURITY ASSOCIATION



Venue

SUMMIT CENTRE - Arusha, Tanzania

Training Fees

TZS. 800,000/- per participant
(including meals, refreshments and training materials)

1. GENERAL OVERVIEW

“The Fundamental Principles of Social Security Administration”

course is intended to increase the capacity of social security managers and technical and operational staff towards effective and efficient management of Legislated Social Security registration of members, collection of contributions, payment of benefit entitlements and other related services. The course covers knowledge and skills gaps in all areas of social protection administration and financing to enhance the capacity of members of staff towards planning, managing and extending affordable and sustainable social protection schemes to the vast majority of the population who are not covered by any known form of social protection.

2. OBJECTIVE OF THE COURSE

The main aim of this training workshop is to equip staff of WCF with practical knowledge of basic tenets of social protection, in particular the:

- i. Social protection systems of coverage;
- ii. social security standards,
- iii. Social Security policies and legislations;
- iv. Social security Guidelines,
- v. financing mechanisms
- vi. Record keeping
- vii. Compliance issues

- viii. Risk management
- ix. investment of social security reserves,

The ultimate objective is to contribute to social protection capacity systematization of PSSSF staff towards effective and efficient operationalization of the Fund.

3. LEARNING OUTCOMES

At the end of the training, participants are expected to be able to;

1. Conceptualize social protection/social security from various perspectives.
2. Explain social protection in terms of its system components, institutions, instruments and financial architecture.
3. Explain the mechanisms for financing social protection
4. Understand social protection system of Tanzania and the recent reforms
5. Understand and identify the principles guiding the investment of social security reserve assets.

4. COURSE CONTENT/TOPICS

1.0 Introduction to Social Protection/Social Security

- 1.1 *The concept of social protection/social security*
- 1.2 *Importance of social protection*
- 1.3 *Types of social security*

schemes

- 1.4 *Types of social security benefits*

2.0 Methods of Providing Social Protection

- 2.1 *Components of social security systems*
- 2.2 *Social Security System in Tanzania*
- 2.3 *Financing of national social security systems and schemes*
- 2.4 *Social security International Standards*
- 2.5 *Social Security Administration*

3.0 Financing of National Social Security Systems & Schemes;

- 3.1 *Financing Rules, Methods & Sources of Finance*
- 3.2 *Application of Different. Types of Financing Systems*
- 3.3 *Financing Health Care Benefits;*
- 3.4 *Financing Pensions and related benefits*
- 3.5 *Financing Social Assistance*

4.0 Social security system of Tanzania

- 4.1 *Tanzania social protection System structure*
 - 4.1.1 *Social Assistance Schemes*
 - 4.1.2 *Social Insurance Schemes*